

EIS Meeting Local Association Minutes Secondary Schools Support Service Building 30.4.14

10.1:0 Constitution of the meeting:

Chair: G. Wright

Minute: T Barker

Present: Wendy Cowan, Rosie Dempster, Gavin Hunter,
Lindsay Hunter, Gordon Joyce, Lynne Dougan

10.1:2 **Apologies: Karen Farrell**

10.2:1 Minutes Accuracy:

Amendments: Wendy Cowan present at the last meeting.

Proposed: Lindsay Hunter

Seconded: Rosie Dempster

10.3:1 Secretary's Update

PRD

Gavin will forward the PRD materials to all members to ensure they have all been given an opportunity to peruse the draft policy before it is tabled for agreement at LNCT. Advice from EIS President, Larry Flanagan, is that it should only be ratified if agreement is reached at LNCT, including consideration of any amendments suggested by members during the consultation period. It was also suggested that an HT reminder in schools for staff regarding the date for PRD would still be welcome, even although the responsibility lies with the member of staff.

10.3:2 Working Time Agreements

Raised at LNCT meeting. SNCT looking for advice to members and an action plan locally for the proposed reduction in bureaucracy. WTA seen as a good vehicle for this. The LNCT urgently want to revise the paperwork for the WTA procedures and policy (TP21st Century - 2004).

Members of the executive to meet on 8th May at 4.30pm to look over local WTA to collate 'best practice' examples for sharing with

local members as a guide, before this year's negotiations begin in schools. GH, GJ and GW to meet to discuss.

10.3:3 Raising the Profile of the EIS Executive Locally

Gavin now has details of his new timetable which should better accommodate EIS time, allowing more productive use of his facility time to visit schools etc. He is due to be in class on Tuesdays and Wednesdays and available for EIS duties Mondays, Thursdays and Fridays. Gavin to check with Alan Milliken regarding the provision of EIS office space to conduct union business when required.

10.3:4 Information from Bi Partite

The forthcoming 2015 proposed budget suggests further cuts.

The Local Authority is to recruit a pool of permanent supply teachers to fill short term vacancies in schools. They should be appointed to a cluster and are not to be used for longer term supply cover such as maternity. Further clarification awaited regarding duties and timetable if personnel not required within the cluster for supply duties. These employees should be offered a permanent supply post in the authority after one year. Temporary contract and local agreements may have to be reviewed in light of this.

10.3:5 Senior Management Appointment Procedures

Appointment procedures for HT/DHT posts have now been circulated to LNCT members and should be ready for agreement at the next LNCT meeting in May.

10.3:6 Joint LNCT

A meeting is to be held to discuss the future of Joint LNCT. Gordon is to lead a working group to evaluate the role/remit of Joint LNCT. The first meeting will take place on May 8th at 3.30pm, venue to be confirmed. The structure, guidance and remit of LNCT needs to be clarified. Policies and procedures between both councils would need to be harmonised in the first instance and this process is only about 20-30% complete. There was some discussion about the pros and cons of differing systems of governance - three signatories, distinct groups etc. The

recommendations of the working group will feed into future LNCT meetings. The next LNCT meeting is on 15th May 2014.

10.4:1 **Treasurer's Update**

N/A

10.5:1 **Learning Rep. Update**

Karen had sent word asking Exec. Committee to remind members of the upcoming Tackling Bureaucracy CPD Event at the Stirling Management Centre on 24th May 2014.

10.6:1 **WTA Reps' Training**

Recent reps' training on 7th May 2014 had been well attended. Leah Franchetti, Area Officer had offered lots of useful tips and information for members for negotiating a WTA in schools to best serve members' needs. She has now forwarded her presentation to Gavin who will circulate around schools. Feedback from those attending the event was very positive.

10.7:1 **AGM**

Delegates to make their own travel arrangements. Accommodation has now been booked and arrangements are in place for local executive members to attend.

DATE OF NEXT MEETING: 28th MAY 4.15pm at SSSS

10.4:1 Treasurer's Update:

10.5:1 Learning Rep. Update

10.5:2

10.10:1 A.O.C.B

10.10:2

10.10:3 .

DATE OF NEXT MEETING: